

STUDENT EXCHANGE
Letter of Agreement

between
Dalhousie University
Halifax, Nova Scotia, Canada
and
the University of Gothenburg
Gothenburg, Sweden

In order to facilitate student exchanges at the undergraduate/graduate levels, Dalhousie University and the University of Gothenburg agree to establish a student exchange program under the following conditions.

This exchange will not be restricted to a specific field of study; depending on the availability of resources, participation will be open to all interested students of both universities.

1. Definitions

1.1 In this Agreement, "home university" shall mean the university from which the student will depart; "host university" shall mean the university which has agreed to receive the exchange student.

2. Number of Students and Period of Exchange

2.1 The exchange will be limited to a **maximum of two students** per year from each of the two universities. The number of students from each university participating in the exchange will not necessarily be equal in any given year, but it is expected that the number will be approximately equal over the term of this agreement. For the purpose of balancing student numbers, an academic year at the University of Gothenburg and at Dalhousie shall be considered equivalent, and two students enrolling for one semester each shall be considered equivalent to one academic year.

2.2 The period of exchange shall be for up to one academic year. Details concerning the period of exchange for each student shall be decided by discussion between the two universities.

3. Admission and Course of Study

3.1 Each university will be responsible for selecting students for a period of exchange. The selected students shall be required to meet the admission requirements of the host university, and may have to fulfill other conditions, prerequisites and documentation for the host university. In all cases the host university shall have the final decision on acceptance of those candidates.

3.2 No student will leave on exchange without written approval of the home and host universities. Dalhousie and Gothenburg students will be enrolled, while on exchange, at the home university.

3.3 The program of each exchange student will be determined by the student in consultation with the course advisor at the home university, and depends on approval from the host university. The host university reserves the right to restrict access to limited enrolment courses and programs. Under no circumstances will an exchange student be entitled to receive a degree from the host university.

3.4 The host university will undertake to provide appropriate academic advice, orientation, counseling and support during the period of exchange.

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- 3.5 Upon completion of the period of exchange at the host university students shall return to the home university. Any extension of stay for academic purposes must be approved by both universities.

4. Registration, Fees and Governance

- 4.1 The host university will provide tuition fee waivers for exchange students making any exchange of funds between the two universities unnecessary. Exchange students will register and pay tuition, if any, at their home university, which will include fees for the use of the library, student centre, and other facilities normally included in the tuition fee. Additional charges normally paid by domestic students at the host university will be the responsibility of the exchange student. At Dalhousie, these fees include, but are not limited to: laboratory fees, specialized athletic instructional classes, and the U-PASS. At Dalhousie University this means that students from the partner university will be registered as 'Visiting Student Graduate/Undergraduate Studies' (VSGS), and at the University of Gothenburg students from Dalhousie University will be registered as 'Incoming Exchange Students'.

- 4.2 Exchange students will be governed by the rules and regulations of the host university.

5. Travel, Housing, Books, Subsistence and Health Insurance

- 5.1 Each student will be responsible for the cost of international travel, travel in the host country, housing, books and subsistence. Exchange students are also responsible for acquiring the necessary visa documents, and for the payment of passport or other travel fees. The University of Gothenburg will assist Dalhousie students in finding suitable housing in Gothenburg. Dalhousie will assist students from the University of Gothenburg in finding suitable housing in Halifax.

- 5.2 All exchange students will be required to enroll/participate in the Dalhousie International Student Health Insurance Plan or provide proof of alternate equivalent insurance coverage for the duration of the exchange period, and will be responsible for the cost of this insurance. Dalhousie agrees that presentation of proof by the student of enrolment in STUDENT UT, including policy number, will be accepted as sufficient for the student to opt out of the Dalhousie International Student Health Insurance Plan.

- 5.3 In the event that the host university is located in a country for which a Travel Warning has been issued by Foreign Affairs and International Trade Canada, Dalhousie may, in its sole discretion, cancel any student exchange programs that are scheduled and/or require that students return from an exchange program that is in progress.

6. Program Administration

- 6.1 An individual at each university will be identified as the person responsible for the administration, coordination and management of the student exchange program. These individuals shall keep each other informed of changes to their programs.

- 6.2 At Dalhousie, this individual will be: Kristen Healy, Study Abroad and Exchange Advisor, International Student and Exchange Services.

- 6.3 At the University of Gothenburg, this individual will be: Dora Kós-Dienes, International Co-ordinator, International Office.

7. Academic Record and Accreditation

- 7.1 At the completion of the course of study, the host university will report the student's grades to the home institution. Academic credit earned will be granted by the home university not the host university.

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- 7.2 Each university agrees to disclose to each other the application status and course registration for each exchange student as necessary to facilitate and to support the exchange students in program selection, academic counseling or other services ancillary to such activities, provided that such students provide their prior written consent.
- 7.3 Both universities agree to treat all student information provided under this Agreement as strictly confidential. Such information will be shared and used within the universities only to the extent necessary to fulfill the terms of this Agreement, and shall not be used for any other purpose. The universities shall not disclose such information to any other person or organization without the prior written consent of the student, or as otherwise required by law. Each university will take all necessary steps to protect such information from unauthorized access, use, disclosure or destruction.
- 8. Period of Agreement**
- 8.1 This Agreement shall effective as of the date of signature by both parties and will be reviewed at five year intervals or more frequently at the written request of either university. It is agreed that if, at the end of the Agreement, no modifications are necessary, a letter to this effect, signed by both parties, will extend the Agreement and its term for an additional five years.
- 8.2 The provisions of this Agreement may be amended at any time by mutual consent in writing by both universities.
- 8.3 Either party may terminate this Agreement upon six months written notice to the person identified in section 6 of this Agreement, unless students are in a period of exchange, or have been scheduled for a period of exchange, in which case, it will follow the completion of student placements.
- 9. Commitment to Equal Opportunity**
- 9.1 Both universities subscribe to the principle of equal opportunity and do not discriminate on the basis of age, race, religion, sex, sexual orientation, physical disability or mental disability, ethnicity, family or marital status, political belief, affiliation or activity or national origin.

Signed on behalf of

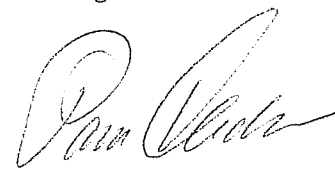
Dalhousie University
Halifax, Nova Scotia, Canada



Tom Traves
President & Vice-Chancellor

Oct 29, 2008
(Date)

University of Gothenburg
Gothenburg, Sweden



Pam Fredman
Vice-Chancellor

05/10/16
(Date)