

MEMORANDUM OF UNDERSTANDING

between

VICTORIA UNIVERSITY
of Ballarat Road, Footscray, Victoria, Australia

and

UNIVERSITY OF GOTHENBURG
PO Box 100, SE 405 30 Göteborg, Sweden

Victoria University and the University of Gothenburg have a common purpose in the development and dissemination of knowledge, the promotion of international understanding, the enhancement of educational and academic opportunities for the institutions and their students and staff, and the provision of service to their respective communities. Referring to the Memorandum of Understanding signed on August 15, 2005, the two universities hereby express their wish to continue the cooperation by signing this Memorandum of Understanding ('MOU').

Both institutions will seek to enhance cooperation in the following areas:

1.0 Institutional Cooperation and Support

- 1.1 The two institutions will encourage cooperation in any discipline that is studied in both institutions.
- 1.2 The two institutions will seek to promote:
 - Exchanges of information and material
 - Student exchanges
 - Staff exchanges
 - Joint research
 - Joint service activity
- 1.3 Both institutions will endeavor to assist each other in the development of their educational services, community profile and international activities.
- 1.4 The terms of co-operation for each specific activity under this MOU will be discussed and detailed in writing by the institutions. Any such document will become a schedule to this MOU.

2.0 Staff / Student Exchanges

- 2.1 The details of any particular staff exchange will be determined between the institutions.
- 2.2 The institutions will endeavour to maintain parity with student exchange numbers. The institutions will determine annually on the areas, courses, duration, number and profile of students for the exchange program.

- 2.3 Under normal circumstances the exchange of students will be limited to two students from each institution each year. Any imbalance will be addressed by an adjustment in the number of students exchanged. In the case of continued imbalance the institutions may accept students on a fee-paying basis.
- 2.4 Each exchange student must have sufficient competency in the language of the host institution so that they can understand lectures, complete all research and otherwise successfully undertake their courses of study. Such competency will be determined and advised to the home institution by the host institution.
- 2.5 Unless otherwise determined by the institutions, the home institution will be responsible for selecting staff/students for exchange, organizing their travel and visa arrangements and all costs associated with the exchange. Candidates will be selected early enough in the academic year so that the application deadlines at the host institution can be met.
- 2.6 The host institution will provide reasonable assistance in helping to arrange accommodation for exchange staff/students.
- 2.7 Both institutions will provide an orientation for departing exchange students and an orientation for incoming exchange students. The University of Gothenburg will advise students it is sending to Victoria University that information concerning coming to Australia, studying at Victoria University and living in Melbourne can be accessed at VUI's website at: <http://www.vu.edu.au/international-students/life-at-vu>.
- 2.8 Social and extra-curricular programmes should also be provided by the host institution to enable exchange students to gain a better understanding of the social and cultural norms and practices of the host country.
- 2.9 The home institution will ensure that exchange staff, exchange students and exchange student's parents/guardians are fully aware of the conditions and requirements of the exchange program and this MOU (as it relates to exchanges) at least three months prior to the departure of the exchange staff/students.
- 2.10 Each institution will undertake an annual evaluation of the exchange programs and make recommendations for improvements and changes where appropriate.
- 2.11 Exchange staff/students will have the same rights, privileges and responsibilities, and be subject to the same legislation, regulations, policies and procedures, as staff/students at the host institution. Failure by such exchange staff/students to comply with such requirements may result in termination of their exchange by the home or host institution.
- 2.12 The exchange students will pay the appropriate tuition fees to their home institution (not to the host institution) except for students who are accepted by the host institution on a fee-paying basis.
- 2.13 The exchange staff and students will be responsible for all costs associated with their exchange including, for example, air fares, local transportation, accommodation, books, lab and special class fees, travel and medical insurance and other living expenses. The exchange staff and students must have appropriate travel and medical insurance and visas for the entire duration of the exchange.
- 2.14 Where appropriate each institution will give academic credit for study undertaken at the other institution and will provide appropriate transcripts in a timely manner.

- 2.15 In the true spirit of exchange, in addition to normal teaching and learning arrangements for exchange staff and students, the host institution will strive to provide industry attachment opportunities, as and when possible, to maximise the learning value of their experience in the host country.
- 2.16 The Australian *Education Services for Overseas Students Act 2000* ('*ESOS Act*') regulates the provision of education and training services to overseas students in Australia. Both institutions will mutually assist and cooperate to ensure that VU's provision of education and training services to exchange services comply with the requirements of the ESOS Act (which includes the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students). The ESOS Act and National Code of Practice are available at: <http://www.aei.gov.au/Regulatory-Information/Pages/Regulatoryinformation.aspx>. Further information can be accessed at VUI's website at: <http://www.vu.edu.au/international-students/frequently-asked-questions>.

3.0 Research

- 3.1 The institutions will engage in discussions with a view to establishing the basis and detail for them working together to:
- develop joint research capabilities;
 - facilitate the exchange of research staff;
 - provide complementary management expertise using mutually decided staff exchange programs;
 - identify potential areas for joint research focus;
 - form joint supported research teams with clear research objectives, deliverables and performance measures

The terms of cooperation for each specific activity which are determined following these discussions will be documented in writing prior to the commencement of that activity.

4.0 Other Activity

- 4.1 In addition to any staff exchange, either institution may invite staff of the other institution for the purpose of lecturing or consultation for a specified period of time. In such cases the institutions will determine appropriate funding arrangements.
- 4.2 Either institution may nominate one or more of its faculty staff to visit the other institution for the purpose of advanced study or research, subject to the approval of the other institution. In such cases, the sending institution will continue to pay the staff his/her normal remuneration. The host institution will provide institutional courtesies office and computing facilities, access to laboratory facilities and an appropriate appointment.
- 4.3 Collaborative publication of journal and conference papers is to be encouraged between the institutions.
- 4.4 Where possible, joint conferences may be organized by the institutions.
- 4.5 Each institution will endeavor to exchange in-house publications, reference materials and other teaching and research material, subject to the rights of any owner of copyright in such documents.

4.6 The institutions will consider the development of joint proposals for the conduct of service or entrepreneurial activities.

4.7 Both institutions will endeavor to include the other institution's web-page as a hypertext link (or hot link) from their home page or from related sub pages.

5.0 Miscellaneous

5.1 Each institution will assign a liaison officer to be in charge of developing and coordinating the specific activities that are agreed between the institutions. Through these liaison officers, either institution may initiate proposals for activities. Specific details of such activities will need to be specified in writing by the institutions.

5.2 Except as otherwise decided by the instructions, each institution will be responsible for its own costs in relation to the carrying out of programs, projects and activities under this MOU.

5.3 Each institution will seek to minimise the financial cost for exchange staff and students.

5.4 This MOU does not constitute any financial commitment by either institution.

5.5 Both institutions will take all measures necessary to ensure that the activities considered in this MOU comply with all applicable laws.

5.6 Each institution will have the right to conduct similar activities to those set out in this MOU either alone or with third institutions independent of the other institution and free of any obligation to the other institution.

5.7 Both institutions subscribe to the policy of equal opportunity and do not discriminate on the basis of race, sex, age, ethnicity, national origin, religion, sexual orientation or disability.

5.8 This MOU will be effective for five years from the date of signing. The MOU and any of its schedules may be amended in writing signed by both institutions. Either institution may terminate this MOU by giving six months notice in writing to the other institution. Termination of the MOU is subject to finalisation of pre-existing exchange activity.

5.9 This MOU is not intended to be legally binding and nothing in it shall be taken to create any legally binding contract, agreement or relationship between the institutions.

Signed for and on behalf of
Victoria University



Professor Peter Dawkins
Vice-Chancellor & President

Date: 13.11.11.....

Signed for and on behalf of
the University of Gothenburg



Professor Pam Fredman
Vice-Chancellor

Date: 22.11.11.....

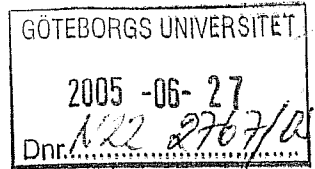
MEMORANDUM OF UNDERSTANDING

between

VICTORIA UNIVERSITY OF TECHNOLOGY "Victoria University"

And

GÖTEBORG UNIVERSITY



Göteborg University and Victoria University of Technology ("Victoria University") have a common purpose in the development and dissemination of knowledge and the provision of service to their respective communities. These two institutions have decided that they will enter into a cooperative arrangement in order to better discharge their institutional objectives.

Both institutions will seek to enhance cooperation in the following areas:

1.0 Institutional Cooperation and Support

- 1.1 The two institutions will encourage cooperation in any discipline, which is studied in both institutions.
- 1.2 The two institutions will seek to promote:
 - Exchanges of information and material
 - Student exchanges
 - Staff exchanges
 - Joint research
 - Joint service activity
- 1.3 Both institutions will endeavor to assist each other in the development of their educational services, community profile and international activities.
- 1.4 Both institutions subscribe to the policy of equal opportunity and do not discriminate on the basis of race, sex, age, ethnicity, religion, national origin or physical disability

2.0 Personnel Exchanges

- 2.1 The two institutions will attempt to maintain parity with personnel exchange arrangements over the period of this Memorandum.
- 2.2 Under normal circumstances the exchange of students will be limited to one student per semester from each institution.

- 2.3 Unless otherwise decided the home institutions will be responsible for the selection of staff/students for exchange, all travel and visa arrangements and for arranging the payment of all costs associated with the exchange according to their individual policies.
- 2.4 Exchange staff/students will have the same rights and be subject to the same regulations as equivalent personnel in the host institutions.
- 2.5 Students on exchange will pay the appropriate tuition fees only to their home institution.
- 2.6 Where appropriate each institution will give full academic credit for the work of the other institution and provide appropriate records of all activity in a timely manner

3.0 Other Activity

- 3.1 Each institution will assign a person to be in charge of the implementation and maintenance of this Memorandum and to negotiate and manage any changes.
- 3.2 Each institution will endeavor to exchange in-house publications and other teaching and research material.
- 3.3 Both institutions will consider the development of joint proposals for the conduct of research, service or entrepreneurial activities.
- 3.4 Both institutions will endeavor to include the other institution's web-page as a hypertext link (or hot link) from their home page or from related sub pages.

4.0 Education Services for Overseas Students in Australia

- 4.1 Australian *Education Services for Overseas Students Act 2000* (ESOS Act) regulates various activities considered in this Memorandum that relate to Australia. Both institutions will mutually assist and cooperate to ensure that the abovementioned activities comply with the requirements pertaining to Victoria University's 'registered provider' status under the ESOS Act. Those requirements include the terms of the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students (The ESOS Act and National Code of Practice are available at www.dest.gov.au/esos).
- 4.2 Both institutions will mutually assist and cooperate to ensure that the activities considered in this Memorandum comply also with other applicable laws.

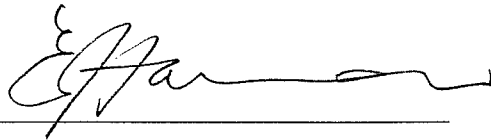
This Memorandum will be effective for five years as from the date of signing. Specific areas of consultation, exchange and projects shall be determined by mutual accord in writing within the framework of this document and attached as a schedule.

This Memorandum or its schedules may be amended by mutual decision in writing of both institutions to the Memorandum.

Either institution may terminate this Memorandum by giving six months notice in writing to the other institution. Termination of the Memorandum is subject to finalisation of decided exchange activity.

Nothing in this Memorandum shall be taken to create a contract.

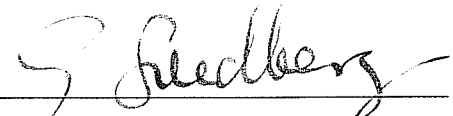
Signed for and on behalf of
Victoria University of Technology



by
Professor Elizabeth Harman
Vice-Chancellor & President

Date: 7 June 2005

Signed for and on behalf of
Göteborg University



by
Professor Gunnar Svedberg
Vice-Chancellor

Date: 15 August, 2005